

**SOUTHEAST WATERWORKS DISTRICT NO. 2**  
**VERMILION PARISH, LOUISIANA**  
**BOARD OF COMMISSIONERS, REGULAR MEETING**  
**JUNE 15, 2023**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, June 15, 2023, at 4:00 p.m.

Present: Clint Dugas, Chairman; Shelby Bernard, Vice Chairman; Kelly Richard, Secretary; Byron Perry, Commissioner.

Absent: Susan Wilhelm, Commissioner; and Sandy Richard, Commissioner.

Personnel: Susan Lemaire, Office Manager and James Brasseaux, Plant Manager.

Guests: Stephanie Briggs, Engineer with Sellers and Associates, Inc.

The meeting to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on May 11, 2023, was waived. On motion by Shelby Bernard, seconded by Byron Perry, and carried, the minutes were approved as distributed.

Stephanie Briggs, engineer with Sellers and Associates, had nothing to report.

Susan Lemaire presented the business reports.

- Presented bills to be paid for May 2023.
- Disconnected meters.
- Meters installed.
- Annual Fiscal Agent bids were opened on June 5, 2023.

On motion by Shelby Bernard, seconded by Byron Perry, and carried to pay the May 2023 bills as presented and approve the auto drafted bills and online payments.

On motion by Byron Perry, seconded by Shelby Bernard, and carried to approve Gulf Coast Bank as the Fiscal Agent from June 5, 2023, to June 3, 2024.

James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report. All normal.
- Discrepancy between Production and Distribution rates. It is more than usual. The reason is currently unknown.
- Hole in high pressure tank. The tank was repaired by Guidry's Welding out of Duson.

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- The tree that fell on fence has been taken care of by Jim's Tree Service and herbicide treatment applied. Will get quotes for fence damage once the herbicide kills the brush.
- The annual Consumer Confidence Report (CCR) has been posted on the website and a notification will be posted on the water bills that will go out at the end of the month.
- Found a disconnected service with the lock removed and service restored. A \$250 fine will be charged to the account.
- Replaced two hydrants and added isolation valves at Hwy 330 and Dugas and at Eve Road and Hwy 685.
- James will be at the LRWA annual conference the week of July 17<sup>th</sup>. Tony Richard will cover as Certified Operator.

There being no further business to come before the Meeting Body, a motion by Kelly Richard, seconded by Shelby Bernard, and carried, to adjourn the meeting at 4:35 p.m.

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Kelly Richard, Secretary

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Clint F Dugas, Chairman

