

**SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
OCTOBER 13, 2022**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, October 13, 2022, at 4:00 p.m.

Present: Clint Dugas, Chairman; Byron Perry, Vice Chairman; Kelly Richard, Secretary; Susan Wilhelm, Commissioner; Sandy Richard, Commissioner; and Shelby Bernard, Commissioner

Absent: None.

Personnel: Susan Lemaire, Office Manager and James Brasseaux, Plant Manager.

Guests: Hardy Andrews, attorney with Foley & Judell, LLP; Todd Vincent, engineer with Sellers and Associates, Inc; Ronnie Melebeck, Attorney.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on September 8, 2022 was waived. On motion by Kelly Richard, seconded by Shelby Bernard, and carried, the minutes were approved as distributed.

Hardy Andrews, attorney with Foley & Judell, LLP, presented a Resolution giving preliminary approval to the issuance of not exceeding \$1,530,000 of Water Revenue Bonds of Southeast Waterworks District No. 2 of the Parish of Vermilion, State of Louisiana; and providing for other matters in connection therewith.

On motion by Susan Wilhelm, seconded by Byron Perry, and carried to accept the Engagement Letter and the Resolution for the issuance of not exceeding \$1,530,000 Water Revenue Bonds and authorize Clint Dugas and Kelly Richard to sign said Resolution and Engagement Letter.

Susan Lemaire presented the business reports.

- Presented bills to be paid for September 2022.
- Disconnected meters.
- Meters installed.
- Amended Second Quarter Actual Income and Expenses with Budget.
- Presented options to Debit/Credit Card processing. Presented options from PayStar and The Payment Group. Both companies would reimburse any costs to integrate with Computer Systems. Discussion followed.



On motion by Shelby Bernard, seconded by Susan Wilhelm, and carried to pay the September 2022 bills as presented. Kelly Richard abstained.

On motion by Sandy Richard, seconded by Susan Wilhelm, and carried to accept the amended Second Quarter Actual Income and Expenses with Budget as presented.

On motion by Susan Wilhelm, seconded by Shelby Bernard, and carried to use PayStar for our Debit/Credit Card processing, using Option #1 for fees, and authorizing Clint Dugas to sign contract.

James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report.
- Repaired substantial leak on Olias.
- Harvest Midstream has completed their project using our bulk water. We received a check for \$33,998.10.
- Clean out of brine dilution tank has been completed. Approximately 50,000 gallons was disposed. Visual inspection concluded that the tank is in good shape. Next step will be replacing floats or changing to a transducer for pump controls.
- Hydrants in field: We have an increase of leaks on fire hydrants when it is opened. Plan is to replace faulty hydrants. Repaired hydrant will be used at the next site when possible.
- Meter setup change request: Would like to add a valve box for customer service valve when installed and replace p.e. whip with brass nipple. Changes would reduce chance of problems which would be District's responsibility. Cost should decrease slightly on install or stay the same. Discussion. Board approved change on advice from James.

There being no further business to come before the Meeting Body, a motion by Byron Perry, seconded by Susan Wilhelm, and carried, to adjourn the meeting at 5:15 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

