

**SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
AUGUST 13, 2020**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, August 13, 2020, at 4:00 p.m.

Present: Clint Dugas, Chairman; Shelby Bernard, Vice Chairman; Kelly Richard, Secretary; Byron Perry, Commissioner; and Susan Wilhelm, Commissioner.

Absent: Sandy Richard, Commissioner.

Personnel: Jeremy Touchet, Operator; Scott Ramke, Operator in Training; Susan Lemaire, Office Manager; and Kim Lewis, Billing Clerk.

Also Present: Stephanie Briggs, Engineer; Ronnie Melebeck, Attorney; and Thomas Frederick, Candidate for District Judge.

The meeting was called to order by Clint Dugas, Chairman.

Thomas Frederick, candidate for District Judge address the group about himself and his candidacy for District Judge.

The reading of the Minutes of the Board of Directors on June 11, 2020 was waived. On motion by Kelly Richard, seconded by Shelby Bernard and carried, the minutes were approved as distributed.

A meeting was held on July 9, 2020 and a Quorum was not present.

Stephanie Briggs, engineer with Sellers and Associates, Inc spoke about the four inch isolation valve that was installed on South Henry that will be paid thru the CWF Grant.

Susan Lemaire and Kim Lewis presented the business reports.

- Presented bills to be paid from July and August.
- Presented Past Due Accounts and Disconnected Accounts.
- Presented the Amended First Quarter Budget to Actual Expenses and Income.
- Informed the Board that SE Water was released of all claims in the Nolan Carmouche Suit. Our liability insurance paid \$287.36 on our behalf in exchange for the release and dismissal.



On motion by Susan Wilhelm, seconded by Byron Perry, and carried, to pay all bills accrued to date as presented for June and July.

On motion by Kelly Richard, seconded by Susan Wilhelm, and carried, to accept the Amended Second Quarter Budget to Actual Expenses and Income.

Jeremy Touchet presented the Manager's Report:

- Presented the Plant Report and Auto Flushers Report.
- CWEF Grant: Discussion about installation of four inch isolation valve on South Henry. Sent pictures and invoices to Sellers and Associates.
- Recap to the Board about the situation on Hwy 335 concerning the customer's claim of a faulty meter.
- Would like to amend Policy to add Jeremy as authorized to approve Invoices.

On motion by Susan Wilhelm, seconded by Byron Perry, and carried, to amend policy to add Jeremy Touchet as authorized to approve Invoices.

There being no further business to come before the Meeting Body, a motion by Kelly Richard, seconded by Shelby Bernard, and carried, to adjourn the meeting at 5:45 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

