

SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
FEBRUARY 10, 2022

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, February 10, 2022, at 4:00 p.m.

Present: Clint Dugas, Chairman; Byron Perry, Vice Chairman; Kelly Richard, Secretary; Shelby Bernard, Commissioner; Sandy Richard, Commissioner.

Absent: Susan Wilhelm, Commissioner.

Personnel: Tony Richard, Susan Lemaire, and James Brasseaux

Also Present: Stephanie Briggs, Engineer with Sellers and Associates, Inc and Ronnie Melebeck, Attorney.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on January 13, 2022 was waived. On motion by Shelby Bernard, seconded by Byron Perry and carried, the minutes were approved as distributed.

Stephanie Briggs presented the Engineers Reports:

- LA Water Sector Program: The application scores were released. The lowest scoring water project to get funded is 69 with a maximum of 115 points. Southeast Water's score was 61. The application can be re-submitted for the second round. Not sure how the second round will work.
- CWEF Grant: The contracts went out but have not received them back. The balance of total expenses can be taken out of the Operations and Maintenance Account.

Susan Lemaire presented the business reports.

- Presented bills to be paid for January 2022.
 - Presented Past Due Account.
 - Disconnected meters.
 - Meters installed.
 - Amended Fourth Quarter Budget to Actual Income/Expenses Report.
 - Auditors will be in the week of March 14, 2022.
 - Direct Deposit for Payroll: Bank fees will be \$10.00 per batch and \$0.10 per check.
- Approved.

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On motion by Shelby Bernard, seconded by Byron Perry and carried to pay the January 2022 bills as presented.

On motion by Sandy Richard, seconded by Shelby Bernard accept the Amended Fourth Quarter Budget to align with the Income and Expenses.

James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report.
- Well #1: Griner came in and replaced the motor on Well #1. The sample cleared and Well #1 will be put into service next week.
- Unbalanced tripping is still happening especially during real cold or real hot weather. As per Entergy, line to ground voltage is good. For the cold weather, the generator ran from Friday to Monday. We had no problems while running on generator power. The wells are the only thing that are tripping. Sub-monitor is working properly. It shuts well down.
- Replacing Dodge truck: Has over 100,000 miles. Having issues with it due to age and mileage. Will get three quotes. Will look for a vehicle with higher ground clearance.
- On Call Time/Comp Time: 2 hour minimum on weekend per day. If more than two hours, count time worked. Re-write language in Employee Handbook and present next meeting to be approved.

There being no further business to come before the Meeting Body, a motion by Byron Perry, seconded by Sandy Richard, and carried, to adjourn the meeting at 5:50 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

