

**SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
JANUARY 13, 2022**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, January 13, 2022, at 4:00 p.m.

Present: Clint Dugas, Chairman; Byron Perry, Vice Chairman; Kelly Richard, Secretary; Susan Wilhelm, Commissioner; Sandy Richard, Commissioner.

Absent: Shelby Bernard, Commissioner.

Personnel: Tony Richard, Susan Lemaire, and Shane Stelly

Also Present: Ronnie Melebeck, Attorney.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on December 10, 2021 was waived. On motion by Byron Perry, seconded by Susan Wilhelm and carried, the minutes were approved as distributed.

Stephanie Briggs was unable to attend the meeting. She sent the following for the Engineers Report:

- Spirit Road: CDBG and LDH don't have funding for this type of project. The only other suggestions were:
 - Adding this to the water sector application in the next round.
 - Try to do a scope change to use the current round of CWF funds for this rather than the isolation valve although this would be only \$7,850. The total estimated project cost (for design, inspection, and construction) to run the line to the end of Hope Road is \$70,000. Approximately \$6,500 could be saved if we provide our own inspection). After discussion, it was decided the homeowner needs to get the water tested so we have information as what we are dealing with.
- Electrical Issues: Nick Lege, the electrical engineer with Thomasee spoke with Entergy. They are going to set up a voltage recorder and will let us know the findings soon.

Susan Lemaire presented the business reports.

- Presented bills to be paid for December 2021.
- Presented Past Due Account.
- Disconnected meters.

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- Meters installed.
- Fourth Quarter Budget to Actual Income/Expenses Report.
- 2022 Board Meeting Dates.

On motion by Susan Wilhelm, seconded by Byron Perry and carried to pay the December 2021 bills as presented. Kelly Richard abstained.

On motion by Susan Wilhelm, seconded by Sandy Richard and carried to authorize Susan to adjust the Fourth Quarter Budget to align with the Income and Expenses.

On motion by Byron Perry, seconded by Sandy Richard, and carried to approve the 2022 Board Meeting Dates.

Shane Stelly presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report.
- Unbalanced tripping is still happening.
- Mission system needs to be updated to 5G SCADA. Cost will be \$4,000. Can be paid thru Operations and Maintenance account.
- Running boards on 2021 truck. Will get quote from G & H Tire.

On motion by Kelly Richard, seconded by Sandy Richard and carried to go into Executive Session.

On motion by Byron Perry, seconded by Susan Wilhelm and carried to adjourn the Executive Session.

On motion by Bryon Perry, seconded by Kelly Richard and carried to hire James Brasseaux.

There being no further business to come before the Meeting Body, a motion by Susan Wilhelm, seconded by Sandy Richard, and carried, to adjourn the meeting at 5:30 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

