

SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
APRIL 9, 2026

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, April 9, 2026, at 4:00 p.m.

Present: Clint Dugas, Chairman; Shelby Bernard, Vice Chairman; Kelly Richard, Secretary; Ricky Cormier, Commissioner; Susan Wilhelm, Commissioner and Roland Brailey, Commissioner.

Absent: None

Personnel: Susan Lemaire, Office Manager, James Brasseaux, Plant Manager, and Lauralee Trahan.

Guests: Stephanie Briggs, Engineer, Sellers & Associates; Ronnie Melebeck, Attorney & Kristina Sage, CPA, Kolder, Slaven & Company.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the minutes of the Board of Commissioners for the March 12, 2026, meeting, was waived. On motion by Kelly Richard, seconded by Shelby Bernard, and unanimously carried, the minutes were approved as distributed.

Stephanie Briggs, presented the Engineering Report:

- Contract A-Water Treatment Plant Improvements: The contractor counteroffered the change order amounts, Service pump \$21,764.02 and Bulk Salt Tank Foundation \$7,221.01.
- Water line relocation on Aristide Road.

On motion by Kelly Richard, seconded by Shelby Bernard, and unanimously carried, approval and authorization was given to Stephanie Briggs to accept the counteroffer for the bulk salt tank foundation in the amount of \$7,221.01.

On motion by Shelby Bernard, seconded by Susan Wilhelm, and unanimously carried, authorization is given to Stephanie Briggs to counter offer the Service pump offer up to \$15,000.

On motion by Susan Wilhelm, seconded by Roland Brailey, and unanimously carried, authorization is given to Sellers & Associates, Inc. to conduct survey of the water main depth at the location of the potential conflict on Aristide Rd if required by DOTD.

Kristina Sage of Kolder, Slaven and Company, presented the board with the 2025 Audit Report.

On motion by Susan Wilhelm, seconded by Shelby Bernard, and unanimously carried, the 2025 Audit Report was approved as presented.

Lauralee Trahan presented the business reports:

- Presented bills to be paid tonight and auto drafted expenses for March 2026.
- Disconnected meters.
- Meters installed.
- Renewal of Flood Insurance
- Fiscal Agent Appointment
- Reschedule May Meeting for May 13th
- Amend 1st Quarter Income Sheet Adjustments

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On motion by Shelby Bernard, seconded by Roland Brailey, and unanimously carried, authorization is given to pay the March 2026 bills and the Water Sector Program bills as presented and approve the auto drafted bills and online payments.

On motion by Susan Wilhelm, seconded by Ricky Cormier, and unanimously carried, authorization is given to Ronnie Melebeck to advertise for the Fiscal Agent Appointment in May.

On motion by Kelly Richard, seconded by Ricky Cormier, and unanimously carried, authorization and approval were given to renew the Flood Insurance for May 2026 renewal period in the amount of \$5,411.00.

On motion by Kelly Richard, seconded by Ricky Cormier, and unanimously carried, authorization was given to amend the first quarter budget income sheet.

James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report. All are normal.
- Began switching out meter registers, waiting on broken registers received to be resolved.
- Discharge pump went down this weekend-waiting on a part to repair.
- Water Sector Project- Contract has not been working much this month.

On motion by Kelly Richard, seconded by Shelby Bernard, board went into executive session.

On motion by Shelby Bernard, seconded by Ricky Cormier, board came back from executive session.

There being no further business to come before the meeting body, a motion by Susan Wilhelm, seconded by Shelby Bernard, and unanimously carried, to adjourn the meeting at 5:15 pm. Next Board meeting will be scheduled for Wednesday, May 13, 2026.

Kelly Richard, Secretary

Clint F Dugas, Chairman

