

**SOUTHEAST WATERWORKS DISTRICT NO. 2  
VERMILION PARISH, LOUISIANA  
BOARD OF COMMISSIONERS, REGULAR MEETING  
NOVEMBER 17, 2022**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, November 17, 2022, at 4:00 p.m.

Present: Clint Dugas, Chairman; Byron Perry, Vice Chairman; Kelly Richard, Secretary; and Shelby Bernard, Commissioner

Absent: Susan Wilhelm, Commissioner; and Sandy Richard, Commissioner.

Personnel: Susan Lemaire, Office Manager and James Brasseaux, Plant Manager.

Guests: Stephanie Briggs, engineer with Sellers and Associates, Inc.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on October 13, 2022 was waived. On motion by Shelby Bernard, seconded by Byron Perry, and carried, the minutes were approved as distributed.

Stephanie Briggs presented the Engineers Reports:

- Water Sector Program has not officially been awarded. Announcement should be at the beginning of December. Southeast's score was a 71. For a medium water district, the cut off score was a 75.

Susan Lemaire presented the business reports.

- Presented bills to be paid for October 2022.
- Disconnected meters.
- Meters installed.
- Amended Third Quarter Actual Income and Expenses with Budget.
- 2023 USDA Budget presented and discussed.

On motion by Byron Perry, seconded by Shelby Bernard, and carried to pay the October 2022 bills as presented. Kelly Richard abstained.

On motion by Byron Perry, seconded by Shelby Bernard, and carried to accept the amended Third Quarter Actual Income and Expenses with Budget as presented.



On motion by Shelby Bernard, seconded by Byron Perry, and carried to accept the 2023 Budget as presented and authorize Clint Dugas and Kelly Richard to sign 2023 Budget to send to USDA.

James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report.
- CWEF Grant: suggest valves for new Grant Application. We also have valves inside the plant that need to get replaced.
- Repaired two leaks: Olias (substantial) and Theophile (minor). Replaced two leaking fire hydrants on Oak/Hare and Hwy 335/Leon.
- Bulk water usage for Glenn Lege for Isadore/Emily/Jude project was 104,200 gallons. Billed for \$5,752.
- Request winter jackets for field personnel with logo's and reflective high visibility tape. Approved.

There being no further business to come before the Meeting Body, a motion by Byron Perry, seconded by Shelby Bernard, and carried, to adjourn the meeting at 4:55 p.m.

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Kelly Richard, Secretary

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Clint F Dugas, Chairman

